



**SYSTEMATIC INSTITUTE OF
ECONOMIC RESEARCH & DEVELOPMENT**

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Ref. No.: SIERD/T-259C/2025
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To
The Director / Registrar
HOD/ Heads of Personnel/Admin/Vigilance/HRD
All the Govt. Deptts, Autonomous Bodies & PSUs
Chairmen/CMDs/CEOs of Ports, Boards, Public Sector Banks,
Insurance Corporation and other Financial Institutions

**One Week Workshop On
"Financial Management, Accounting & Audit in Government –
Funded Institutions"
Date 24th to 28th November 2025 at Kochi**

Sir/Madam,

Greetings from **Systematic Institute of Economic Research & Development (SIERD)** New Delhi.

Our Institute has been organizing premier training programmes on application, interpretation and evaluation of statutory rules on Service, Finance matters and Human Resources in Government, Semi-Government organisations and Autonomous Bodies handled by a team of competent and dedicated trainers. Based on the requirements received from our client organizations, we are organizing the below mentioned workshop / training program.

INTRODUCTION:-

All Autonomous Bodies are required to balance between social objectives and the mainstream functions. They also need to keep pace with the changing socio-cultural environment and technological developments. Since most of them are funded by the government, it is imperative that they have a public accountability. To ensure transparency in their operation, efficiency and sustainability in their activities and programmes, a good knowledge and understanding is required in the areas of accounting systems, financial management and audit with a good exposure in both conceptual and practical aspects of these functional areas.

WHO SHOULD ATTEND -:

The programme is designed for Middle and Senior Level officials of Autonomous Institutions in the areas of Finance, Accounts, Purchase and Administration in the relevant functional area.

FACULTY: - The Sessions will be conducted by highly experienced faculty on interactive. Individual questions/doubts and their clarifications would be encouraged.

WORKSHOP DURATION:-

It will be one weeks workshop. The Programme will commence at **10:00AM on 24.11.2025** and will conclude at afternoon on **28.11.2025**

COURSE OUTLINE:-

- Fundamentals of Financial Management and Accounting
- Discussion on Accounting Standards and their applicability in Government Accounting
- General Principles of Accounting
- Preparation & Interpretation of Financial Statements
- Budgeting & Planning in Government Funded Institutions
- Discussion on relevant General Financial Rules (GFR) and its applicability in Government Organizations
- Accounting for Externally Funded Projects
- Discussion on Statutory Audit, Internal Audit & CAG Audit
- Discussion on PFMS & TSA
- Discussion on Income Tax

FEE:-

Residential on Single Occupancy: Rs. 55000 + 18% GST total Rs. 64900/- Per Participant

Residential on twin sharing basis Rs. 41000 + 18% GST = Total Rs. 48380/- Per Participant

Non-Residential: Rs. 25000 + 18% GST = Total Rs. 29500/- Per Participant

Twin Sharing is available only for organizations nominating two officials (same gender). The participation fee for residential participant covers the cost of lodging, boarding, meals & study material of the participants. Spouse Or one Family member are welcome on complimentary basis. Nomination on single occupancy is mandatory in case any participant wants to bring his/her spouse/ family member. Participation fees for non- residential participant include cost of lunch and study material.

RESIDENTIAL CANDIDATE:- Check in 23rd Nov. 2025 (afternoon) & Checkout 28th Nov. 2025 (11:00AM)

PLACE OF STAY & WORKSHOP:- Hotel Presidency, Ernakulam Town, Kochi.

LAST DATE:- Last Date of Accepting nominations is 14.11.2025. Nomination can also be forwarded after the last date on Enquiry/Confirmation.

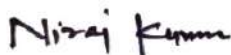
NOMINATION: -

The Organization may please send the nominations stating the participants Name, Designation, their Mobile No. and Contact No. & e-mail ID. Kindly also provide GSTIN of your organization at time of Nomination. For making payment through DD/Cheque/NEFT/Pay Order/PFMS/IMPS/RTGS drawn in favor of **"Systematic Institute of Economic Research & Development"** payable at New Delhi. NEFT payment may be made direct to Current **A/c No. 62310200000135 (IFSC Code BARB0VJMAYA, MICR NO. 110012391) Bank of Baroda, Mayapuri Branch, New Delhi** under intimation by email. PAN No. BXPPK7937K **GSTIN- 07BXPPK7937K1ZN**

Since limited seats are available for the present workshop, nominations will be accepted on first-cum-first-serve basis. Nomination once confirmed cannot be cancelled; however substitution of participant is permissible. In case nominated participant is not able to attend the workshop due to any reason and no substitution is made, fees shall be payable.

You are requested to kindly nominate officers and executives for the present workshop at the earliest and draw maximum benefit from this opportunity.

We shall be glad to accommodate the nominations from your organization.



Neeraj Kumar

Program Coordinator

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